

Schools Forum Meeting Agenda

Thursday, 16 January 2025 at 9.00 am
to be held in Teams

Membership

Stewart Biddles
Steven Hulme
Stuart Bellworthy
Clive Star
Jim Piper
Tim Stephens
Jayne Jones
Steve Margetts

Alex Newton
Tamsin Summers
Laurence Frewin
Jake Grinsill
Sarah Tomkinson
Rachel Setter
Graham Pirt
Sally Banfield

1. **Apologies/Changes to Membership**
2. **Minutes of the last meeting** (Pages 3 - 10)
3. **Financial Report**
4. **Forecast Year End position 24-25- Rob Parr** (Pages 11 - 16)
5. **National Funding Formula Unit Values - Rob Parr** (Pages 17 - 18)
6. **Comparison between 24-25 & 25-26 DSG - Rob Parr** (Pages 19 - 20)
7. **Centrally retained functions for 25-26 - Rob Parr** (Pages 21 - 22)
8. **% Increase for Special Schools funding 25 - 26** (Pages 23 - 24)
9. **Early Years potential hourly rates - Emma Kerridge** (Pages 25 - 28)
10. **Locality proposal Hannah Baker/Graham Pirt**
Any questions please email to Louise.willmott@torbay.gov.uk by
13th Jan

For information relating to this meeting or to request a copy in another format or
language please contact:

Louise Willmott,

11. **MTS/Section 19/ERP's - Dan Hamer/Graham Pirt - verbal**
12. **Safety Valve update - Hannah Baker/Grace Beer/Matt Gifford** (Pages 29 - 34)
Any questions please email to Louise.willmott@torbay.gov.uk by 13th Jan
13. **Home to school transport - Rachel Setter** (Pages 35 - 40)
14. **ToR - Sarah Tomkinson** (Pages 41 - 48)
15. **AOB**

Schools Forum Minutes 2/12/24

Attendees

Sarah Tomkinson Head teacher at White Rock Primary School and I'm representing the maintained school.

Nancy Meehan Director of children's services.

Rachel Setter Divisional director of Learning Partnerships for children's services

Rob Parr Finance support for children's services at Torbay.

Dan Hamer Head of Virtual School

Steven Hulme Headteacher of the Lodestar Academy and I'm the representative for the Pupil Referral unit.
(tsat)

Stuart Bellworthy CEO Connect Academy Trust Primary Academy

Sally Banfield Headteacher at Coombe Packard School and I'm representing the special schools.

Jake Grinsill Head teacher at Ilsham Academy primary academies.

Tim Stephens Private nursery representation is through Governance within primaries.

Clive Star Secretary, governor, Rep representing thinking Schools Academy trust. (tsat)

Jayne Jones Colleton St. Mary Preschool representing early years.

Alex Newton Principal Spires college, representing maintained secondary.

Stewart Biddles Primary academies and I'm the chief executive of Riviera Education Trust, which is Oldway, Shippy and Rosland's primaries in Torbay.

Graham Pirt Interim Divisional Director of education and send.

Tamsin Summers Paignton Academy on the deputy principal. (tsat)

Emma Kerridge Head of service for early years and home learning for the local authority.

Laurence Frewin Principle and chief executive at South Devon College representing further education post 16.

Anya Williams Early Years finance and business officer.

Louise Willmott – Clerk PA to Divisional Directors

Apologies

Hannah Baker

Ian Roswell

Jim Piper (tsat)

1. Apologies/Changes to membership

Action

2. Minutes of last meeting

Agreed

Page 8 update

Agreement from health re the audit of EHCPs from last year. ICB and Health agreed to pay 50% £238,000 which has been received, if the agreement is not finalized by December, they will pay the 2nd 50%, we have now invoiced for this and are still working on getting to an agreed position by 1st April 2025

Action

Update on next meeting

3. Financial Report

Rob Parr went through the financials and confirmed the forecast overspend of £1, 334 million the 3 main factors being South Devon college placements, Independent special school placements and IOTAS packages which are those offset by various things like the health contribution.

The Safety Valve is submitted, they have confirmed that they will pay the last payment for this year, we have had no feedback, positive or negative.

Action

NM to advise numbers gone to tribunal for EHCP's and average costs
Information is required from schools on EHCP refusals for quantitative and qualitative information and the number converted from the next step process.

4. EHCP, Special School & other HN Adjustments 24-25

Rob Parr presented the School's Forum with an update on Education Health and Care plan funding for 23/24 and 24/25, he advised that we are still seeing significant numbers of EHCP's coming through the system.

Data to be shared on the landscape of Torbay in terms of the downward trend of applications and age relating to EHCPs and the impact on both primary schools and special schools.

5. De-delegation decisions for 25/26

Rob Parr

Action

Just maintained schools can vote. All maintained Heads agree, apart from Insurance which will go to the risk protection arrangement with the DfE. Insurance will be invoiced, Alex to check with James.

National Funding Formular Rob Parr

DECISIONS

The agreed £92,000 underspend of Early Years is to be brought into the High Needs block. Agreed.

The additional £75,000 underspend is to be on a flat rate. Agreed

6. Safety Valve Update Graham Pirt

Target is 1,488 EHCP's by end of 31st March 2025

The current position is £1,627. A net reduction is needed of 139 which is not going to happen. The increase is significantly lower than the national trend.

To August we have received 157 requests for statutory assessment plus 22 that transferred to the LA.

Central government in the new administration are uneasy about the impact of safety on children with high needs. 10 local authorities are being invited to work with ISOS to understand and make clear that need. NM has applied to the DfE for Torbay to be part of research and is looking positive for Torbay.

Some schools there are a large amount (one being 91%) of requests for EHCP's coming from parents which puts a delay in the process.

Next year 25/26, we're looking at trying to draw down 1.5 million against the safety valve and then 26/27, we're looking to draw down 3.1 million.

Graham stated that we have more young people requiring places than there are spaces in the special schools currently.

Dan mentioned that there is a disconnect, which the ISOS research will look at between tribunals, judicial reviews for section 19 where those people aren't respecting the professional assessment process that these children have been through already, and therefore one of the challenges is that whole understanding that this is a multi-agency response is not an LA school thing.

Action

7. Early Years Funding Process

Emma Kerridge explained the 2 funding processes.

Schools have agreed to go to the Synergy system to get live information.

8. Distribution of Early Years underspend from 23/24

Emma Kerridge explained the underspend that we've had for 20/23/24 and the recommendations questions around that. One of the main ones being that reverse of the high needs block for contribution for ALFI. So that £100,000 fine needs block has had historically made a contribution to ALFI to allow that for the special educational needs provision for early years children. However, in the context of what we've heard today around the high needs block and the pressures on the high needs block, the recommendation has been because there has been a significant under spending early years to reverse that decision and then look at the re allocation of the remainder of the funding.

Family hub funding has been agreed for another financial year although we are not sure how much this will be.

Action

De Delegation decisions. Alex Newton to check with James if he is happy for the Insurance charges to be invoiced

9. Wraparound Childcare Emma Kerridge

Emma has put together a report based on the two different funding processes that happened for our PVI sector and our school based sector we have received a number of queries in over the last six months around the ability for schools to receive an adjustment payment after children join their earliest provision after head count and currently the process doesn't allow for that to happen whereas it does for our PVI sector. That's partly because our PVI sector use a funding system called synergy.

The recommendations are either that schools continue with the system that they've got or that schools move on to our synergy funding system which would allow them to have that opportunity to forecast in real time at the beginning of each term, then make a head count input and then an adjustment input after that, the synergy system also allows for our schools rather than using a different system to use their EYPP and put their EYPP applications through there.

Action

10. SEND governance Graham Pirt/Dan Hamer

Graham went through the presentation in the report.

We have written out twice for a chair of the local education and inclusion board and would be grateful for a volunteer.

Action

Request was made for a volunteer to become Chairperson of the Local Education and Inclusion Board.

11. Specialist Education sufficiency provision Graham Pirt

Graham went through the presentation in the report.

Action

Memberships to be shared of CCIB, Check & Challenge, SSB and SLAIP, LEIB with ToR.

Graham talked about 25 young people with severe learning difficulties with no places in Torbay and the local authority decision around commissioned numbers, he agreed that further discussion was needed involving more people to keep it much more cost effective, right, students in the right place.

Locality Consultation

No conclusion to the consultation has been reached yet as it has not been completed.

Action

Contacts for Locality Models – Staffordshire Graham Pirt

Timeframe for Locality Model and involvement of Schools in final decision.

Discuss with Sarah Tomkinson. NM &HB

Request from Stewart Biddles about support for parents on RSA – How many go through to EHCP once these meetings have been held. HB

12. MTS/Section 19/ERP's Dan Hamer

Deferred

13. Home to School Transport – Rachel Setter

Deferred

ToR for School's Forum to be updated. Sarah Tomkinson

14. Items for next meeting

Next meeting 16th January 2025

Schools Forum

Ref	Date	Action/Decision	Assigned to	Deadline Date	RAG Status (Red/Amber/Green)	Update (incl. reasoning and decision making if applicable)
	20.6.24	Schools Forum need to confirm on behalf of maintained schools if they wish to continue for schools to put a certain amount of money into a post held by the LA to pay TU facilities time. We are not eager as a LA.				
	2.12.24	Update on EHCP audit next meeting	Nancy Meehan	16.1.24	Green	Annual EHCP audit - attach and explanation for the board 16/1/25
	2.12.24	Advise numbers gone to tribunal for EHCP's and average costs. Is it the cost of placements in independent special schools that is increasing in number or the cost per student. Numbers and average cost required.	Nancy Meehan	16.1.24	Red	Tribunal overview - update and explanation ready for 16/1/25. ISEP expenditure summary - update and explanation on 16/1/25.
	2.12.24	De Delegation decisions. Alex Newton to check with James if he is happy for the Insurance charges to be invoiced	Alex Newton		Red	
	2.12.24	Information is required from schools on EHCP refusals for quantitative and qualitative information and the number converted from the next step process.	Nancy Meehan		Red	EHCP/RSA update and explanation on 16/1/25
	2.12.24	Early Years Funding - Schools have agreed to move to Synergy.	Emma Kerridge		Red	
	2.12.24	Data to be shared on the landscape of Torbay in terms of the downward trend of applications and age relating to EHCPs and the impact on both primary schools and special schools.	Nancy Meehan		Red	Update on Torbay JSNA and SEN Needs analysis in January update.
	2.12.24	The £92,000 underspend of Early Years to be brought into the High Needs block.	All Agreed		Green	
	2.12.24	The additional £75,000 underspend is to be a flat rate on the most recent figures	All Agreed		Green	
	2.12.24	Memberships to be shared of CCIB, Check & Challenge, SSB and SLAIP, LEIB with ToR	Graham Pirt			

	2.12.24	Figures of SLD pupils requiring places and age range 25 plus pupils	Hannah Baker/Graham Pirt			Update at January meeting.
	2.12.24	Contacts for Locality Models - Staffordshire	Graham Pirt			
	2.12.24	Timeframe for Locality Model and involvement of Schools in final decision. Discuss with Sarah Tomkinson.	Nancy Meehan/Hannah Baker			On agenda for January 2025
	2.12.24	Request from Stewart Biddles about support for parents on RSA – How many go through to EHCP once these meetings have been held.	Hannah Baker			See Next steps meeting above (please also see ND parent programmes parent support information).
	2.12.24	Membership and ToR itor Schools Forum to be updated.	Sarah Tomkinson Stewart Biddles			

Agenda Item 4

Forecast Year End Position 2024/25 – Schools Forum 16/1/25

Dedicated Schools Grant (DSG) funded activities are currently forecast to **overspend by £1.409m.**

The following table details the main areas of both over and under spend. Many of these budgets are demand led and will be monitored during 24/25 and revisions reported accordingly.

Budget Heading	Budget	Actuals to date	Projected Year End	Over / (Under) Spend
Early Years – under 2's and 2, 3 & 4 yr old payments – PVI's, Schools & Academies	£10.023m	£7.629m	£10.023m	£0k
Early Years – ALFI	£411k	£234k	£411k	£0k
Early Years – Deprivation (IDACI)	£351k	£87k	£351k	£0k
Early Years – Pupil Premium	£122k	£71k	£107k	(£15k)
Early Years – Disability Access Fund	£123k	£33k	£73k	(£50k)
Early Years – Retained element	£427k	£220k	£331k	(£96k)
ALFI - Reversal of High Needs Contribution				(£100k)
Joint Funded Placements	£200k	£150k	£198k	(£2k)
Recovery of funding from schools for Excluded Pupils, MTS and Elective Home Education	(£150k)	(£92k)	(£160k)	(£10k)
Contribution from Health towards EHCP's	(£100k)	(£238k)	(£238k)	(£138k)
South Devon College Placements	£1.000m	£818k	£1.305m	£305k
Independent Special School Placements	£2.392m	£1.751m	£2.846m	£454k
EOTAS packages for EHCP pupils and SEND personal budgets	£1.699m	£1.923m	£2.534m	£835k
Payments to / recoupment from other authorities for mainstream and Special School places	(£362k)	(£100k)	(£476k)	(£114k)
Medical Tuition Service	£970k	£1.005m	£870k	(£100k)
Virtual School / Hospital Tuition / Vulnerable Students Team	£560k	£363k	£486k	(£74k)
School contingencies (Planned pupil growth, NQT induction etc)	£137k	£148k	£149k	£12k
EHCP in-year adjustments (see separate paper for details)	£500k	£601k	£643k	£143k
Special Schools / High Needs in-year adjustments (see separate paper for details)	£350k	£213k	£275k	(£75k)
School Intervention / Commissioning	£13k	£11k	£8k	(£5k)
Business Support / Business Intelligence	£262k	£189k	£256k	(£6k)
Senior Management, Central Recharges, Admissions, EAL / Travellers, SACRE, SEND reform staffing	£659k	£567k	£626k	(£33k)
Visually impaired / Hearing impaired / Advisory Teachers	£181k	£127k	£178k	(£3k)
Deficit DSG budget set for 24/25	(£481k)	£0k	£0k	£481k
Total – Forecast Outturn Position 24/25				£1.409m

Cumulative overspend before Safety Valve payments C/Fwd from 23/24 £12.756m

Cumulative forecast overspend before SV payments at end of 24/25 £14.165m

Safety Valve payments received up to end of 23/24 from ESFA (£7.270m)

24/25 in-year Safety Valve payments from ESFA (£990k)

Total Safety Valve payments by end of 24/25 (£8.260m)

Forecast net overspend at end of 24/25 after Safety Valve payments £5.905m

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Education, Health & Care Plan Funding for 23/24 & 24/25

	23/24	24/25	Increase / (Decrease)
Number of pupils with EHCP	556	578	22.00
Number of FTE's with EHCP	490	520	30.00
	£	£	£
Funding below £6k allocated through school formula elements	2,939,171	3,096,000	156,829
Funding above £6k allocated as a top-up per eligible pupil	3,290,903	3,511,178	220,275
EHCP Contingency	538,500	500,000	(38,500)
In-Year adjustments			
April	106,783	48,648	(58,135)
May	(783)	(12,827)	(12,044)
June	80,221	88,050	7,829
July	58,835	(5,872)	(64,707)
August	273,431	83,140	(190,291)
September	(8,661)	156,870	165,531
October	58,954	125,063	66,109
November	20,996	117,855	96,859
December	30,488	30,488	0
January	1,902	1,902	0
February	6,081	6,081	0
March	4,109	4,109	0
Total - In-Year adjustments	632,356	643,507	
Projected (underspend) / overspend	93,856	143,507	

Note: For December to March the same figures as 23/24 have been used.

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Special School and other High Needs funding adjustments for 24/25

	Combe Pafford	Combe Pafford	Mayfield School	Mayfield Chestnut	Mayfield Total	Brunel SEMH	Brunel SEMH	Lodestar AP	Lodestar AP	Totals	Totals £
Number of places - January 24	265		231	32	263	55		55		638.00	
Number of pupils - January 24	258		229	32	261	52		52		623.00	
Number of places - September 24	265		231	32	263	55		55		638.00	
		£			£		£		£		
Initial Place led funding		2,650,000			2,630,000		550,000		550,000		6,380,000
Initial Pupil led funding		1,797,680			3,028,826		968,500		707,616		6,502,622
Initial pupil specific additional funding		87,068			196,979		3,043		0		287,090
To mirror 3.4% increase in mainstream schools additional grant		147,870			191,727		52,140		43,230		434,967
Previously Teachers Pay & Pension Grants		178,080			176,736		36,960		36,960		428,736
Other funding - Outreach / 6th day provision / rent		0			330,877		0		0		330,877
Pupil Premium		169,440			192,270		36,750		32,550		431,010
Total initial funding		5,030,138			6,747,415		1,647,393		1,370,356		14,795,302
In-Year adjustments	Pupils	Funding £	Mayfield Pupils	Chestnut Pupils	Funding £	SEMh Pupils	Funding £	AP Pupils	Funding £	Pupils	Funding £
April	260	28,172	230	32	1,290	53	18,625	52	0	627	48,087
May	260	4,780	231	32	8,902	53	0	52	0	628	13,682
June	260	14,449	231	32	0	53	0	53	11,340	629	25,789
July	260	0	231	32	0	55	27,938	46	(71,442)	624	(43,504)
August	260	0	231	32	0	55	0	46	0	624	0
September	261	(14,670)	228	33	(12,605)	46	(97,781)	41	(39,690)	609	(164,746)
October	260	29,551	227	31	(20,802)	47	9,313	42	6,804	607	24,866
November	257	(10,026)	228	30	(2,598)	46	(7,760)	46	22,680	607	2,296
December	256	(3,052)	228	30	0	49	18,625	46	0	609	15,573
January										0	0
February										0	0
March										0	0
Total In - year pupil / place led adjustments		49,204			(25,813)		(31,040)		(70,308)		(77,957)
Enhanced Provision (in-year changes in pupil top-ups)											(2,608)
Enhanced Provision (in-year increases in place numbers)											0
Additional Funding - Step Provision (Apr - Aug)											24,245
Excluded Pupils / 6th Day Provision - Mayfield (Sept - Mar)											72,978
Excluded Pupils / 6th Day Provision - Mayfield - Additional Staffing											27,000
In-year pupil specific additional funding		17,610			140,210		9,636		2,302		169,758
Total - In-Year adjustments		66,814			114,397		(21,404)		(68,006)		213,416
Special School / High Needs contingency budget											350,000
Current balance (under) / over											(136,584)

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National Funding Formula (Primary & Secondary) - Unit Values for 25/26 School Allocations - Schools Forum 16/1/25
Published by ESFA 28/11/24

Type	24/25 Unit Value £	24/25 Grants Note 1 £	24/25 Revised Value £	25/26 Increase £	25/26 Unit Value £	25/26 % increase
Primary						
Age weighted pupil unit	3,562	264	3,826	21	3,847	0.55%
Deprivation (Free school meals - Ever 6)	820	233	1,053	7	1,060	0.66%
Deprivation (Free school meals)	490	0	490	5	495	1.02%
English as an additional language	590	0	590	5	595	0.85%
Low prior attainment	1,170	0	1,170	5	1,175	0.43%
Lump sum	134,400	9,921	144,321	779	145,100	0.54%
Minimum per pupil funding	4,610	319	4,929	26	4,955	0.53%
Mobility	960	0	960	5	965	0.52%
Income deprivation affecting children index - Band A	680	0	680	5	685	0.74%
Income deprivation affecting children index - Band B	515	0	515	5	520	0.97%
Income deprivation affecting children index - Band C	485	0	485	5	490	1.03%
Income deprivation affecting children index - Band D	445	0	445	0	445	0.00%
Income deprivation affecting children index - Band E	285	0	285	0	285	0.00%
Income deprivation affecting children index - Band F	235	0	235	0	235	0.00%
Average % increase						0.56%
Secondary						
Age weighted pupil unit - KS3	5,022	371	5,393	29	5,422	0.54%
Age weighted pupil unit - KS4	5,661	419	6,080	33	6,113	0.54%
Deprivation (Free school meals - Ever 6)	1,200	345	1,545	10	1,555	0.65%
Deprivation (Free school meals)	490	0	490	5	495	1.02%
English as an additional language	1,585	0	1,585	10	1,595	0.63%
Low prior attainment	1,775	0	1,775	10	1,785	0.56%
Lump sum	134,400	9,921	144,321	779	145,100	0.54%
Minimum per pupil funding	5,995	433	6,428	37	6,465	0.58%
Mobility	1,380	0	1,380	5	1,385	0.36%
Income deprivation affecting children index - Band A	945	0	945	5	950	0.53%
Income deprivation affecting children index - Band B	740	0	740	5	745	0.68%
Income deprivation affecting children index - Band C	690	0	690	5	695	0.72%
Income deprivation affecting children index - Band D	630	0	630	5	635	0.79%
Income deprivation affecting children index - Band E	450	0	450	0	450	0.00%
Income deprivation affecting children index - Band F	340	0	340	0	340	0.00%
Average % increase						0.54%

Note 1 - Teachers pay additional grant (TPAG), Teachers pension employer contribution grant (TPECG) and Core Schools Budget Grant (CSBG) which schools received in 24/25 as separate grants, will now be included in the NFF unit values for 25/26.

Note 2 - DfE have said "It is anticipated that further funding, in respect of the increase in employers national insurance contributions, will be provided in 25/26 by a separate grant outside of NFF. We will provide further details as soon as possible".

Note 3 - Currently no information from DfE whether or not there will be any grants available for teachers / other staff pay awards during 25/26.

Note 4 - The DfE has set the range for the minimum funding guarantee at between -0.5% - 0%.

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Comparison of DSG funding between 24/25 and 25/26 before academy recoupment - Schools Forum 16/1/25

Funding type	24/25 DSG as at 19/12/23 from ESFA £	25/26 DSG as at 18/12/24 from DfE £	Increase / (Decrease) £	Note
Schools Block	109,764,543	109,060,539	(704,004)	1
Central Schools Block	842,625	859,379	16,754	
Early Years - 3 & 4 Yr Olds (Universal Hours)	5,060,363	4,741,808	(318,555)	2
Early Years - 3 & 4 Yr Olds (Additional Hours Entitlement)	2,328,966	2,288,125	(40,841)	3
Early Years - 2 Yr Olds (Disadvantaged Entitlement)	1,375,185	1,275,156	(100,029)	4
Early Years - 2 Yr Olds (Working Parents Entitlement)	2,031,882	3,052,642	1,020,760	5
Early Years - Under 2 Yr Olds (Working Parents Entitlement)	1,402,374	4,529,927	3,127,553	6
Early Years Pupil Premium	159,053	178,798	19,745	
Early Years - Disability Access Fund	122,850	113,498	(9,352)	
High Needs Block	27,549,973	29,393,683	1,843,710	7
Total Initial DSG	150,637,814	155,493,555	4,855,741	

Page 19

Notes

1. The Schools Block allocation for 24/25 was based on 17,424 pupils (9,303 Primary & 8,121 Secondary) and for 25/26 is based on 17,143 pupils (9,012 Primary & 8,131 Secondary).
1. Includes Pupil Growth funding of £399k in 24/25 and £221k in 25/26.
1. £771k will be recouped by DfE in 25/26, they will then pay rates directly to the LA on behalf of schools. In 24/25 it was £723k.
1. To enable a like for like comparison, £7.381m has been added to the 24/25 figure and is the value of the separate grants (teachers Pay & Pensions Grant and Core Schools Budget Grant) which for 25/26 have been put into DSG funding.
2. 24/25 allocation based on 1,546.66 PTE and for 25/26 it is 1,402.86
3. 24/25 allocation based on 711.83 PTE and for 25/26 it is 676.94
4. 24/25 allocation based on 294.22 PTE and for 25/26 it is 263.19
5. 24/25 allocation based on 434.72 PTE and for 25/26 it is 630.06
6. 24/25 allocation based on 220.26 PTE and for 25/26 it is 686.29
7. There has been a 6.69% increase in cash terms on the High Needs Block.

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SCHOOLS FORUM 16/1/25 - DECISIONS FOR CENTRALLY RETAINED SERVICES 2025/26 - ALL SCHOOLS

Number	Service Type	2024/25	2025/26	Vote Y/N	Note
1	Planned Pupil Growth / Falling Rolls	£398,730	£221,345		1
2	Schools Admissions Services	£153,855	£156,932		2
3	Servicing the Schools Forum	£39,474	£40,263		2
4	Retained element of Early Years (3.5% retained in 24/25, proposed 3% in 25/26)	£427,000	£476,600		3
5	Funding moved from Schools Block to High Needs Block	£0	£0		4

All Members of Schools Forum have an equal vote

Notes:

- 1 PPG in 25/26 is required for Paignton Academy for April - Aug (5 places) £10k, 30 places for secondary from Sept - Mar (school(s) yet to be determined) £95k & continuing growth (additional year groups) for St Michael's Academy £75k.
- 2 The 24/25 figures have been taken from the Section 251 budget return to DfE. 2% has been added for 25/26 potential pay award / increments.
- 3 The EY allocation for 24/25 (excluding DAF & PP) was £12.199m, in 25/26 it is £15.888m.
- 4 0.5% virement (£545k) of the 25/26 Schools Block is allowed to be transferred to assist with High Needs Block pressures, with Schools Forum approval. We are not proposing this

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SPECIAL SCHOOL FUNDING - SCHOOLS FORUM 16/1/25

COMPARISON BETWEEN 24/25 ALLOCATIONS (Place & Pupil Top-ups only) & 25/26 ALLOCATIONS WITH INCREASED PUPIL TOP-UP VALUES

	24/25	25/26	Number of Places Jan 24	Number of Places Sep 24	Number of Pupils Jan 24	24/25 Funding Position			0.55% increase for 25/26		0.55% Funding Increase 3.84% of HNB growth £
	Top-up per pupil	Top-up per pupil				Place Funding A	Pupil Funding	Total Funding	Pupil Funding B	Total Funding A + B	
	£	£				£	£	£	£	£	
Combe Pafford											
Autism	9,155	9,280	92	91	83	914,167	759,865	1,674,032	770,205	1,684,372	10,340
BESD 1	10,150	10,288	19	18	16	184,167	162,400	346,567	164,610	348,777	2,210
SLD	9,930	10,065	5	2	2	32,500	19,860	52,360	20,130	52,630	270
Hearing	9,711	9,843	2	4	2	31,667	19,422	51,089	19,686	51,353	264
MLD 1	983	996	17	26	29	222,500	28,507	251,007	28,895	251,395	388
MLD 2	2,501	2,535	42	28	29	338,333	72,529	410,862	73,516	411,849	987
MLD 3	4,527	4,589	30	28	27	288,333	122,229	410,562	123,892	412,226	1,663
PD	9,155	9,280	17	18	20	175,833	183,100	358,933	185,592	361,425	2,492
SpecLD	4,418	4,478	3	3	3	30,000	13,254	43,254	13,434	43,434	180
SLCN	8,862	8,983	37	47	47	428,333	416,514	844,847	422,182	850,515	5,668
Visual	15,218	15,425	1	0	0	4,167	0	4,167	0	4,167	0
Totals			265	265	258	2,650,000	1,797,680	4,447,680	1,822,142	4,472,142	24,462
Mayfield & Chestnut											
PMLD	18,132	18,318	45	39	35	415,000	634,620	1,049,620	641,141	1,056,141	6,521
BESD1 - Chestnut	15,946	16,110	32	32	32	320,000	510,272	830,272	515,515	835,515	5,243
SLD	9,711	9,811	186	192	194	1,895,000	1,883,934	3,778,934	1,903,293	3,798,293	19,359
Totals			263	263	261	2,630,000	3,028,826	5,658,826	3,059,950	5,689,950	31,124
Brunel & Lodestar											
Brunel - SEMH	18,625	18,795	55	55	52	550,000	968,500	1,518,500	977,323	1,527,323	8,823
Lodestar - AP	13,608	13,732	55	55	52	550,000	707,616	1,257,616	714,062	1,264,062	6,446
Totals			110	110	104	1,100,000	1,676,116	2,776,116	1,691,385	2,791,385	15,269
Special School Totals			638	638	623	6,380,000	6,502,622	12,882,622	6,573,476	12,953,476	70,854

	24/25 Allocation £	0.55% Increase £	Pupil top-up increase %
Combe Pafford	4,447,680	24,462	1.36
Mayfield & Chestnut	5,658,826	31,124	1.03
Brunel & Lodestar	2,776,116	15,269	0.91
Totals	12,882,622	70,854	
% of High Needs Block growth		3.84%	

Note: 0.55% - % the School Block (Primary & Secondary) has increased by.

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Report

Report Title: **Early Years Funding Rates 2025/26**

Prepared By:	Rob Parr Emma Kerridge	Contributors:	Rob Parr Emma Kerridge
Date Prepared:	09/01/25	Date of Meeting:	16/01/25
<p>1) Purpose/Background To provide details of the proposed Early Years funding rates for financial year 2025/26</p>			
<p>2) Summary</p> <p>The proposed funding rates for all Early Years funding entitlements have been calculated using the overall allocated budget proved to the local authority from central government. Details of these calculations are included within the 'Potential hourly rates for Early Years 2025-26' spreadsheet.</p> <p>This report provides some additional commentary regarding the funding rates for ALFI. An agreement was reached within a previous schools forum to not continue to allocate £100,000 from Higher Needs Block. All ALFI funding would now come from the Early Years allocation block.</p> <p>For this financial year it is proposed that this additional £100,000 be allocated to ALFI from the budget within the 3% retained funds. This would ensure that during a period of ongoing change and expansion of the early years entitlements, provider rates are less impacted.</p> <p>It has been possible to make this proposal due to some additional grants that have been awarded to the Local Authority, supporting activity that would historically be allocated within the retained budget.</p>			
<p>3) Recommendations To agree the proposed funding rates for financial year 2025/26</p>			

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POTENTIAL HOURLY RATES FOR EARLY YEARS FUNDING FOR 25/26

	PTE	Hourly Rates £	Total Funding £	Funding %
Funding for 24/25				
Early Years - 3 & 4 Yr Olds (Universal Hours)	1,546.66	5.23	4,608,726	36.93%
Early Years - 3 & 4 Yr Olds (Additional Hours Entitlement)	711.83	5.23	2,121,106	17.00%
Total 3 & 4 Yr Olds	2,258.49		6,729,832	53.92%
Early Years - 2 Yr Olds (Disadvantaged Entitlement)	292.22	7.47	1,252,450	10.04%
Early Years - 2 Yr Olds (Working Parents Entitlement)	434.72	7.47	1,850,537	14.83%
Early Years - Under 2 Yr Olds (Working Parents Entitlement)	220.26	10.17	1,277,212	10.23%
3.5% retained			426,957	3.42%
Alfi (per hr or pro-rata of)		10.00	310,958	2.49%
Deprivation (per eligible child, based on IDACI)		213.91	350,824	2.81%
Pupil Premium		0.68	159,053	1.27%
Disability Access Fund		910.00	122,850	0.98%
Total initial funding for 24/25			12,480,673	100.00%
3 & 4 year old hourly rate from DfE (before adjustments)	5.74			
2 Year old hourly rate from DfE (before adjustments)	8.20			
Under 2 yr olds hourly rate from DfE (before adjustments)	11.17			

	PTE	Funding before adjustments £	3.0% Retained £	2.20% Alfi £	2.30% Deprivation £	Hourly Rate Funding £
Funding for 25/26						
Early Years - 3 & 4 Yr Olds (Universal Hours)	1,402.86	4,741,808	(142,254)	(133,997)	(140,087)	4,325,470
Early Years - 3 & 4 Yr Olds (Additional Hours Entitlement)	676.94	2,288,125	(68,644)	(64,659)	(67,598)	2,087,224
Total 3 & 4 Yr Olds	2,079.80	7,029,933	(210,898)	(198,656)	(207,686)	6,412,693
Early Years - 2 Yr Olds (Disadvantaged Entitlement)	263.19	1,275,156	(38,255)	(25,139)	(26,282)	1,185,480
Early Years - 2 Yr Olds (Working Parents Entitlement)	630.06	3,052,642	(91,579)	(60,181)	(62,917)	2,837,965
Total 2 Yr Olds	893.25	4,327,798	(129,834)	(85,320)	(89,199)	4,023,445
Early Years - Under 2 Yr Olds (Working Parents Entitlement)	686.29	4,529,927	(135,898)	(65,552)	(68,532)	4,259,945
Overall Totals	3,659.34	15,887,658	(476,630)	(349,528)	(365,416)	14,696,084
Pupil Premium	313.68	178,798				
Disability Access Fund	121	113,498				
Total initial funding for 25/26	4,094.02	16,179,954				
						3 & 4 year old hourly rate for providers 5.41
						2 Year old hourly rate for providers 7.90
						Under 2 yr olds hourly rate for providers 10.89

	24/25 Before Adjustments £	25/26 Before Adjustments £	% Increase Before Adjustments	24/25 After Adjustments £	25/26 After Adjustments £	% Increase After Adjustments
Comparison between 24/25 & 25/26						
3 & 4 year old hourly rate from DfE	5.74	5.93	3.31%	5.23	5.41	3.43%
2 Year old hourly rate from DfE	8.20	8.50	3.66%	7.47	7.90	5.79%
Under 2 yr olds hourly rate from DfE	11.17	11.58	3.67%	10.17	10.89	7.08%
Early Years Pupil Premium rate from DfE	0.68	1.00	47.06%	0.68	1.00	47.06%
DAF funding rate from DfE	910.00	938.00	3.08%	910.00	938.00	3.08%
Alfi (per hr or pro-rata of)	10.00	10.35	3.55%	10.00	10.35	3.55%
Deprivation (per eligible child, based on IDACI)	213.91	221.50	3.55%	213.91	221.50	3.55%

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Safety Valve / DSG statistics – 2024 YTD (31/12/24)

Target = 1488 by 31/3/25

1. Current Position (calendar year 2024)

- Current EHCPs 1678
 - New EHCPs 211
 - Transfers In 26
 - **EHCPs in 237**
 - Ceased Plans 88
 - Moved Out 26
 - Other 11
 - **EHCPs out 125**
- There has been a net increase of 112 plans this calendar year.
- A net reduction of **190** (from 31/12/24) is required to reach the target of 1488 by 31/3/25 (end of financial year).
 - Based on previous years' data, this is not going to be met.

2. Direction of Travel: Increase / Reduction Rate

- Average EHCPs in per month, from January to Dec = 20
- Average EHCPs out per month from January to August = 10
 - i.e. we are averaging an increase of 10 plans per month.
- If we continue to increase at the average of 10 per month then the final figure will be approximately 1708.
- This would be 220 over the 1488 Financial Year target.

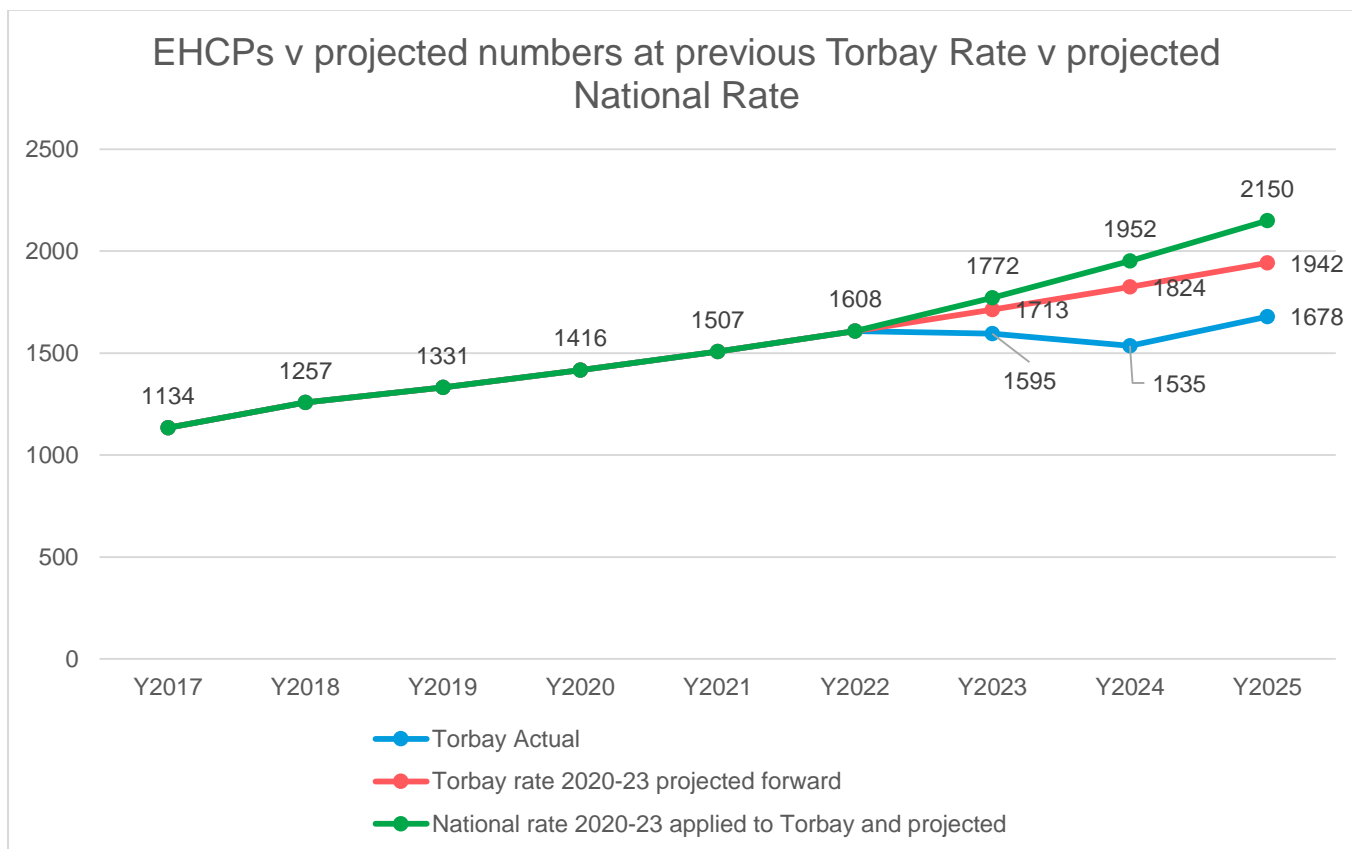
Context

The table below shows the rate of increase calendar year on year for Torbay and National EHCP figures.

SEN2 Jan	Torbay	Torbay Change	Torbay % change	National	National Change	National % change
Y2017	1134			287290		
Y2018	1257	123	10.80%	319819	32529	11.30%
Y2019	1331	74	5.90%	353995	34176	10.70%
Y2020	1416	85	6.40%	390109	36114	10.20%
Y2021	1507	91	6.40%	430697	40588	10.40%
Y2022	1608	101	6.70%	473255	42558	9.90%
Y2023	1595	-13	-0.80%	517049	43794	9.30%
Y2024	1535	-60	-3.80%	575963	58914	11.40%
Y2025	1678	143	9.30%			

- Torbay average rate of increase 2020, 2021, 2022 = 6.50%
- National average rate of increase 2020, 2021, 2022 = 10.17%

The chart below compares the current numbers to projections based on applying these rates of increase to the Jan 2022 SEN2 figure of 1608 (before SV work started).



- If Torbay had increased each year at the averaged Torbay rate (2020-2022) we would have 1942 plans
- If Torbay had increased each year at the averaged national rate (2020-2022, we would have 2150 plans
- Torbay currently has 1678 plans (final figure will be based on 16/1/25 census)
- The Torbay rate of increase for 2024-25 is likely to be approximately 9.3% (an increase of 143 EHCPs on previous year)

Underlying Data Sources:

- [Education, health and care plans, Reporting year 2024 - Explore education statistics - GOV.UK \(explore-education-statistics.service.gov.uk\)](https://explore-education-statistics.service.gov.uk)
- *Torbay Capita system*

3. Requests for Statutory Assessment Analysis

In 2023

- Jan – June monthly average = 32.6
- July – Dec monthly average = 25.3

In 2024

- Jan – June monthly average = 27.6
- July – Dec monthly average = 21.8

- 294 Requests for Statutory Assessment (RSAs) were received in 2024.
- 119 of these RSAs were refused/stopped/withdrawn, stages outlined below:

REFUSALS / STOPPED / WITHDRAWN	
Inactive after Recd.	5
Inactive after Assmt Decision	99
Withdrawn EHCP	1
Assmt. stopped	0
No EHCP Following Assmt	14
RSA Stopped subtotal	119

- These 119 represent 54% of the completed 220 assessments.
- 74/294 RSAs are still in progress.

Analysis of Sources

The figures below show which school a CYP is attending at the point an RSA is submitted (whether submitted by the school, the parent/carers, or the young person).

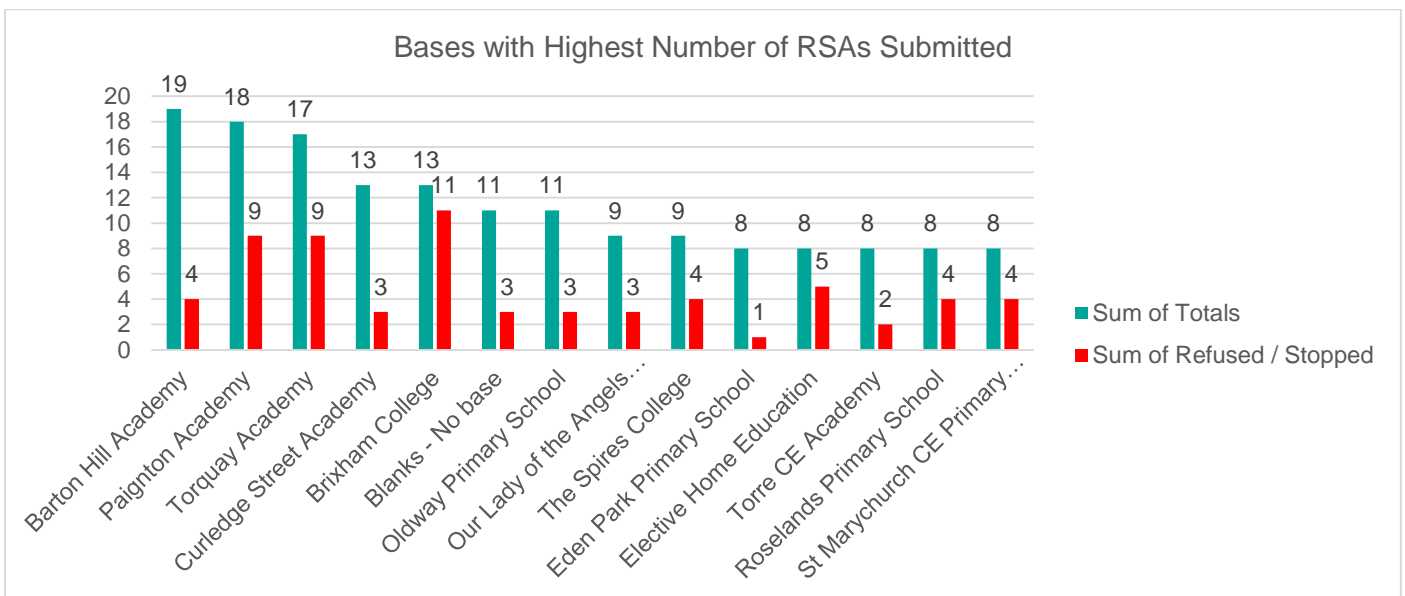


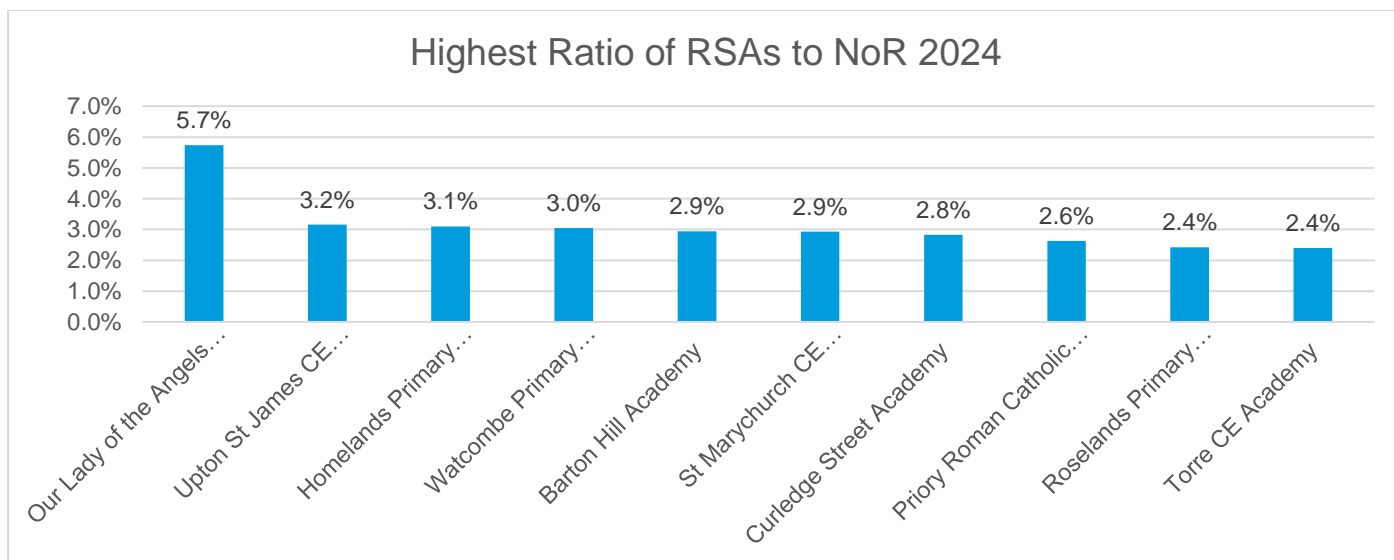
Chart is showing that Barton have submitted 19 RSAs of which 4 have been refused or stopped.

Sources of Referrals for Top 10 Settings

Source of the referral for the settings with the highest level of RSAs

Setting at time of RSA	Early Years Setting	% of RSAs	Parental request	% of RSAs	School	% of RSAs	Student Request	% of RSAs	Total of sources
Barton Hill Academy	6	32%	3	16%	10	53%	0	0%	19
Brixham College	0	0%	12	92%	1	8%	0	0%	13
Curledge Street Academy	3	23%	2	15%	8	62%	0	0%	13
Eden Park Primary School	2	25%	1	13%	5	63%	0	0%	8
Elective Home Education	0	0%	8	100%	0	0%	0	0%	8
Oldway Primary School	1	9%	4	36%	6	55%	0	0%	11
Paignton Academy	0	0%	5	28%	12	67%	1	6%	18
Roselands Primary School	3	38%	0	0%	5	63%	0	0%	8
St Marychurch CE Primary	2	22%	4	44%	3	33%	0	0%	9
The Spires College	0	0%	4	44%	3	33%	2	22%	9
Torquay Academy	0	0%	7	41%	8	47%	2	12%	17
Torre CE Academy	0	0%	2	25%	6	75%	0	0%	8

E.g. at Barton 32% of the RSAs submitted have come from the previous Early Years Setting, 16% were Parents, 53% the school, 0% students (rounded figs).



E.g. OLOTA shows the ratio of RSAs to children in the school is the highest.

4. Tribunals



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Home to School Transport

Schools Forum

December 2024

Sue Whitmore and Rachel Setter

Page 35

Agenda Item 13

Home to School Transport – Purpose of Review

- Ensure new guidance requiring local authorities to consider H2S transport on an individual basis is embedded
- Ensure that the transport provided was done so consistently with relevant legislation.
- End transport arrangements where the relevant legislation criteria were not met.
- Review home to school transport arrangements for children aged 12 and over and recommend appropriate alternative arrangements to encourage life skills and independence.

Home to School Transport – Review Budget

Expenditure on Home to School transport has significantly increased year on year.

18/19 – Budget £1.915m	Spend £2.146m	Overspend £231k	number of children 711
19/20 - Budget £2.225m	Spend £2.316m	Overspend £91k	number of children 656
20/21 - Budget £2.435m	Spend £2.594m	Overspend £159k	number of children 409
21/22 - Budget £2.897m	Spend £3.208m	Overspend £311k	number of children 823
22/23 - Budget £3.240m	Spend £3.902m	Overspend £662k	number of children 678
23/24 - Budget £3.958m	Spend £4.378m	Overspend £420k	number of children 642

Home to School Transport – Improvements Required

- Improve accuracy of data and streamline systems and review and update policies and procedures.
- Improved route optimisation
- Alternatives to taxi's not being routinely considered such as bus passes
- Improve Quality Assurance process and scrutiny of H2S Transport eligibility and decision making.
- Develop offer for young people to prepare them for independent travel and becoming an adult.

Home to School Transport – Independent Travel Trainer

- Travel trainer commenced in post April '24.
- Outcomes of post:
 - Young people travel independently and without fear so they can get to school or college, work and for social and leisure activities.
 - Young People are prepared for safer and more confident engagement with the community by becoming more independent.
 - Parents and carers are reassured that their child is being supported to become more independent and prepared for adulthood.
- A list of young people have been identified, project plan being developed including development of materials and resources and connections has been made with Schools and Transport Providers.

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TORBAY COUNCIL

TORBAY SCHOOLS' FORUM

Terms of Reference **March 2021**

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Page 41

Remit of the Torbay Schools Forum

1. By virtue of section 47A of the School Standards and Framework Act 1998 (as amended by the Education Act 2002), Torbay Council was required to establish a schools forum. These standing orders should be read in conjunction with appropriate legislation and relevant guidance.

The Schools Forum will be consulted on matters set out in the Schools Forums (England) Regulations 2012, that is:

- Amendments to the school funding formula
 - Arrangements for the education of pupils with special educational needs
 - Arrangements for the use of pupil referral units and the education of children otherwise than at school
 - Arrangements for early years provision
 - Administrative arrangements for the allocation of central government grants paid to schools via the local authority
2. Consultation must also take place when a local authority is proposing a contract for supplies and services which is to be funded from the Schools Budget and is in excess of the EU procurement thresholds. The consultation must cover the terms of the contract at least one month prior to the issue of invitations to tender.
 3. Specific delegated powers as outlined in guidance on matters such as the de-delegation of funding.

Membership of the Schools Forum

4. The majority of forum members must be “school and academy members” (see paragraph 5). Up to 33% of the forum’s total membership may be appointed from other organisations.
5. School and academy members must be Headteachers (or deputy Headteacher or bursar elected on behalf of a Headteacher) or governors. They must represent nursery, primary and secondary schools and the relative number representing each should take account of the relative numbers of pupils in those sectors. Membership of the secondary sector should include one representative from selective schools. There must be representation of special schools and the PRU.

The membership of the Torbay Schools Forum will comprise 13 school members and 2 non-school members, as set out below:

School Members		
Sector	Headteacher	Governor
Primary*	1	1
Primary Academy*	3	1
Secondary	1	1
Secondary Academy	2	1

2

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Page 42
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Special Schools	1	0
PRU	1	0
<i>* at least one primary school member will also be a representative with a nursery</i>		
Non-School Members		
Sector	Representative	
Early Years PVI	1	
14-19 Provider	1	

6. No Academy shall be represented by more than one person on the Forum, unless there are no other nominations from that particular sector, or it is as a result of substitution.
7. Schools members will be elected by that group according to an agreed process.
8. Academy members will be elected by the proprietary bodies of the academies in the local authority's area.
9. In relation to the non-school members, the 16-19 representative will be elected by 16-19 education providers. The early years' representatives will be appointed by the local authority after consultation with the Early Years Advisory Board.
10. If a group is unable to provide an elected representative the LA, in consultation with the chair of Schools Forum, will appoint an appropriate representative.
11. The term of office for members of the Schools Forum will be a maximum of three years, subject to their eligibility. At the end of their term of office, individuals may stand down or the group they represent may replace them. Should an individual wish to stand down upon expiry of their term of office, the clerk should be notified of this in writing before the Local Authority seeks nominations from within the relevant sector. There is no limit to the number of consecutive terms of office an individual may serve, subject to their eligibility, however any individuals wishing to remain a Forum member must notify the Local Authority.
12. The Local Authority may end the appointment of any Forum member before the expiry of his or her term of office if the member concerned ceases to hold the office by virtue of which he or she became eligible for appointment to the Forum.
13. Any resignations must be given in writing to the Clerk of the Forum.
14. The EFA will be entitled to nominate an observer who will be entitled to attend all meetings of the Forum.

Quorum

15. The Forum will be quorate when 40% of the members (excluding vacancies) are present.
16. The Forum can continue to meet if it is not quorate, but any advice given to the Local Authority as a result of such a meeting would not have to be taken into account by the

3

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Page 43
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Authority.

Non-attendance at Meetings and Substitute Members

17. Any member who is unable to attend a meeting may send an eligible substitute (who will have voting rights, as appropriate) on their behalf provided that the Clerk (or the Clerk) is notified in writing prior to the commencement of the meeting. For the avoidance of doubt, a Headteacher who has chosen to be a governor may not act as a substitute for an absent governor.
18. Any member who fails to attend two consecutive meetings of the Forum in a six month period may be asked to resign unless the Forum determines that the absences were authorised. This Standing Order applies even if the member has opted to send a substitute on their behalf.

Chairman and Vice-Chairman

19. The Chairman of the Forum will be elected annually from within the membership of the Forum at the first meeting of the academic year.
20. The Vice-chairman will be appointed annually from within the membership of the Forum.
21. The term of office of the Chairman and Vice-Chairman will be one year although there is no limit on the number of consecutive terms of office that an individual may serve.
22. In the absence of the Chairman at any meeting, the Vice-chairman will preside at the meeting. In the absence of the Chairman and the Vice-chairman at any meeting, a chairman for that meeting will be elected.
23. The person presiding at any meeting of the Forum may exercise any power or duty of the Chairman.
24. The Chairman and/or Vice-chairman shall cease to hold office if they resign from, or cease to be members of, the Forum. The election/appointment of a Chairman/Vice-chairman will then take place at the next meeting of the Forum.

Clerk

25. A Clerk to the Forum will be appointed from nominations from the Local Authority.

Meetings of the Forum

26. A minimum of four meetings of the Forum must be held each year.
27. The Local Authority must arrange for meetings to be held to enable the Forum to be

4

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Page 44
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consulted on the issues listed in the Schools Forums (England) Regulations 2012

28. Meetings of the Torbay Schools' Forum will be held in public. However, there may be occasions when it is appropriate for the Forum to consider matters without the public and the press present. The Forum may by resolution exclude the press and public if a majority of those voting on the matter consider that because of the nature of the business to be considered it is appropriate to do so.
29. In addition, the Forum may, from time-to-time, invite the attendance of people with particular expertise to meetings. These people may speak but not vote.
30. Agendas, reports and minutes of the Torbay Schools' Forum will be published on the Council's website at www.torbay.gov.uk/education/schools/schoolsforum.
31. The Clerk will convene meetings of the Forum. Whenever possible, two weeks' notice of the date of meetings will be given. An agenda (together with any supporting documents) will be circulated at least five clear working days before the meeting, as far as is practicable.
32. The duration of the meetings will be a maximum of three hours unless agreed by the Forum.

Cancellation of Meetings

33. The Clerk will inform all parties concerned of the cancellation of any meetings of the Forum.

Voting

34. Unless these Standing Orders or the law provides otherwise, any matter will be decided by a simple majority of those members voting and present in the room at the time the motion was put.
35. If there are equal votes for and against, the Chairman (whether or not he or she has voted) will have a casting vote. There will be no restriction on how the Chairman chooses to exercise a casting vote.
36. The Chairman will take the vote by show of hands unless it is agreed that a secret ballot should take place, in which case the Clerk to the Forum will circulate voting slips to all members, collect and count the votes and announce the results immediately. The numbers of those voting for, against or abstaining will be recorded in the minutes.

Urgent Decisions Taken Under the Five-day Rule

37. With the agreement of the Chairperson, if an urgent decision is required and it is not practical to call a special meeting of the Forum a paper shall be circulated via email to all Members of the Forum. The circulation of the paper will trigger a period of five working days during which members can give consideration. If before the end of the five-day period any member wishes to raise an issue regarding the content of the paper they should inform the Clerk. If the issue cannot be resolved the paper will be deferred for consideration at the next meeting

5

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Page 45
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of the Forum. If there are no objections to the proposal(s) the paper will be deemed to be approved by the Forum on the expiration of the five working days period. All decisions taken under the five-day rule will be reported to the next available meeting of the Forum.

Record of Proceedings

38. The Clerk will provide minutes of the proceedings and decisions of the Forum. A copy of the minutes will be signed by the Chairman at the next meeting in order to approve them as a correct record.

39. Roles and Responsibilities

The constituent members of the Forum will be responsible for disseminating the decisions and consultation of the forum to the members they represent. Members will additionally be expected to seek the views of the group they represent, and communicate these effectively at meetings.

Conduct of Members of the Forum

40. Members of the Schools Forum are expected to act in accordance with the seven principles of public life: selflessness, integrity, objectivity, accountability, openness, honesty and leadership.
41. Individual members of the Schools Forum should consider their own position in relation to the declaration of interests and, in exceptional circumstances, may feel it appropriate to declare an interest and possibly withdraw from the meeting.

Expenses

42. Members of the Forum will be eligible to re-claim travel and other expenses in accordance with the Scheme of Allowances appended to these Standing Orders.

Indemnification for Members

43. The Local Authority will indemnify members against reasonable legal costs and expenses arising from recommendations made in good faith.

Terms of Reference

44. A copy of the Terms of Reference of the Torbay Schools Forum will be given to each member of the Forum.

TORBAY SCHOOLS FORUM

Allowances Scheme

1. Members of the Schools Forum who are Headteachers may claim any travel and subsistence allowance in line with their terms and conditions of employment
2. Members of the Schools Forum who are Governors must register as volunteers with Torbay Council in order to claim any travel and expenses allowance. The Council has no obligation to tax any payments to volunteers and does not send any returns to the Inland Revenue in this respect. Volunteers are responsible for reporting to the Inland Revenue any income which they have received that is taxable and it is recommended that they contact their local office if they have any questions.
3. Volunteers can only be reimbursed for actual expenditure and must submit a claim form including receipts (unless claiming for mileage).
4. Volunteers can claim 40p per mile for travel to and from Forum meetings.
5. An allowance of up to £5.84 per hour may be claimed by volunteers when a carer has to be engaged to enable that volunteer to attend meetings of the Schools Forum. The allowance will cover paid care for the following who live with the volunteer:
 - Children aged 15 years and under;
 - Elderly relative requiring constant care;
 - Disabled relative requiring constant care; or
 - Relative with learning disabilities requiring constant care.

The paid carer cannot be a member of the immediate family or household.

6. Any other members of Forum who are not entitled to claim under any other scheme (i.e. from the organisation they are representing) may claim travel and expenses allowances in line with paragraphs 2-5 above.
7. If there is a financial consequence to a school by a representative attending a meeting of the Torbay Schools Forum, a claim may be made under the relevant allowances scheme.

For information relating to this meeting or to request a copy in another format or language please contact:

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